

**Open Report on behalf of Richard Wills,
Director responsible for Democratic Services**

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| Report to: | Adults Scrutiny Committee |
| Date: | 7 September 2016 |
| Subject: | Adults Scrutiny Committee Work Programme |

Summary:

This item enables the Committee to consider and comment on the content of its work programme for the coming year.

Actions Required:

The Committee is invited to consider and comment on the work programme as set out in Appendix A to this report.

1. Background

The Committee's work programme for the coming year is attached at Appendix A to this report. The Committee is invited to consider and comment on the content of the work programme. Appendix B sets out a 'tracker' of previous items considered by the Committee since June 2013.

Also attached at Appendix C is a table of the key decisions contained in the Executive's forward plan, which relate to the remit of this Committee.

Work Programme Definitions

Set out below are the definitions used to describe the types of scrutiny, relating to the items on the Work Programme:

Budget Scrutiny - The Committee is scrutinising the previous year's budget, or the current year's budget or proposals for the future year's budget.

Pre-Decision Scrutiny - The Committee is scrutinising a proposal, prior to a decision on the proposal by the Executive, the Executive Councillor or a senior officer.

Performance Scrutiny - The Committee is scrutinising periodic performance, issue specific performance or external inspection reports.

Policy Development - The Committee is involved in the development of policy, usually at an early stage, where a range of options are being considered.

Consultation - The Committee is responding to (or making arrangements to) respond to a consultation, either formally or informally. This includes pre-consultation engagement.

Status Report - The Committee is considering a topic for the first time where a specific issue has been raised or members wish to gain a greater understanding.

Update Report - The Committee is scrutinising an item following earlier consideration.

Scrutiny Review Activity - This includes discussion on possible scrutiny review items; finalising the scoping for the review; monitoring or interim reports; approval of the final report; and the response to the report.

2. Conclusion

The Adults Scrutiny Committee is requested to consider and comment on the Work Programme.

4. Consultation

a) Policy Proofing Actions Required

This report does not require policy proofing.

5. Appendices

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| These are listed below and attached at the back of the report | |
| Appendix A | Adults Scrutiny Committee Work Programme |
| Appendix B | Adults Scrutiny Committee Tracker |
| Appendix C | Forward Plan of Key Decisions relating to Adults Scrutiny Committee |

6. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Simon Evans, who can be contacted on 01522 553607 or by e-mail at simon.evans@lincolnshire.gov.uk

ADULTS SCRUTINY COMMITTEE

Chairman: Councillor Hugo Marfleet
 Vice Chairman: Councillor Rosie Kirk

| 7 September 2016 – 10.00 am | | |
|--|---|-----------------------|
| Item | Contributor | Purpose |
| Day Centre Visits | Various Committee Members | Status Report |
| Adult Care – Quarter 1 Performance Information | Emma Scarth, County Manager, Performance, Quality and Development | Performance Scrutiny |
| Adult Care – Quarter 1 Budget Monitoring | Steve Houchin, Head of Finance, Adult Care | Budget Scrutiny |
| Non-Residential Care Contributions Policy - Update | Steve Houchin, Head of Finance, Adult Care David Laws, Better Care Fund and Financial Special Projects Manager | Update Report |
| Section 75 Agreement for Mental Health Services | Justin Hackney, Assistant Director of Social Services – Specialist Adult Services | Pre-Decision Scrutiny |
| Peer Review for Adult Care | Glen Garrod, Director of Adult Social Services | Status Report |

| 19 October 2016 – 10.00 am | | |
|-----------------------------------|---|----------------|
| Item | Contributor | Purpose |
| Service Developments for Carers | Jane Mason, County Manager, Carers Representative from Carers First and Serco. | Update Report |
| Care Quality Commission Update | Deanna Westwood Inspection Manager, Care Quality Commission | Update Report |

| 19 October 2016 – 10.00 am | | |
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| Item | Contributor | Purpose |
| Delayed Transfers of Care | Lynne Bucknell, County Manager, Special Projects and Hospital Services Nicola Tallent, Senior Engagement Officer, Healthwatch Lincolnshire | Status Report |
| Adult Care ICT Support | Judith Hetherington Smith, Chief Information and Commissioning Officer | Update Report |
| Customer Satisfaction for Adult Care | Emma Scarth, County Manager, Performance, Quality and Development | Performance Scrutiny |
| Brokerage Service | Lynne Bucknell, County Manager, Special Projects and Hospital Services | Pre-Decision Scrutiny |

| 30 November 2016 – 10.00 am | | |
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| Item | Contributor | Purpose |
| Sensory Impairment Service – Provider Perspective | Representatives from: <ul style="list-style-type: none"> • Action on Hearing Loss • Lincoln and Lindsey Blind Society • South Lincolnshire Blind Society | Status Report |
| Adult Care – Quarter 2 Performance Information | Emma Scarth, County Manager, Performance, Quality and Development | Performance Scrutiny |
| Adult Care – Quarter 2 Budget Monitoring | Steve Houchin, Head of Finance, Adult Care | Budget Scrutiny |
| Adults with Learning Disabilities – Items referred to in Local Account - Employment and Health Care | Justin Hackney, Assistant Director of Social Services – Specialist Adult Services | Status Report |

| 30 November 2016 – 10.00 am | | |
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| Item | Contributor | Purpose |
| Minutes of the Safeguarding Scrutiny Sub Group Meeting – 28 September 2016 | Catherine Wilman, Democratic Services Officer | Update Report |

| 11 January 2017 – 10.00 am | | |
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| Item | Contributor | Purpose |
| Adult Social Care – Budget Proposals 2017-18 | Steve Houchin, Head of Finance, Adult Care | Budget Scrutiny |
| Wellbeing Service | Tony McGinty, Consultant in Public Health | Update Report |

| 22 February 2017 – 10.00 am | | |
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| Item | Contributor | Purpose |
| Adult Care – Quarter 3 Performance Information | Emma Scarth, County Manager, Performance, Quality and Development | Performance Scrutiny |

| 5 April 2017 – 10.00 am | | |
|--------------------------------|--------------------|----------------|
| Item | Contributor | Purpose |
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For more information about the work of the Adults Scrutiny Committee please contact Simon Evans, Health Scrutiny Officer, on 01522 553607 or by e-mail at simon.evans@lincolnshire.gov.uk

Adults Scrutiny Committee - Work Programme Tracker

| Topics | 2013 | | | | 2014 | | | | 2015 | | | | 2016 | | | | | | | | | | | | | | | | | | | | | | | |
|---|---------|---------|---------|--------|--------|--------|--------|-------|-------|--------|--------|-------|--------|--------|--------|-------|--------|--------|--------|--------|-------|--------|--------|-------|--------|---------|--------|--------|--------|--------|--------|---|---|---|---|---|
| | 12 June | 24 July | 27 Sept | 30 Oct | 27 Nov | 24 Jan | 26 Feb | 9 Apr | 2 May | 4 June | 30 Jul | 1 Oct | 26 Nov | 23 Jan | 25 Feb | 1 Apr | 27 May | 8 July | 9 Sept | 28 Oct | 9 Dec | 22 Jan | 24 Feb | 6 Apr | 25 May | 29 June | 7 Sept | 19 Oct | 30 Nov | 11 Jan | 22 Feb | | | | | |
| Adult Care – Strategic Items | | | ✓ | | | | | ✓ | | | | | | | | | | | | | ✓ | | | | | | | | | | | | | | | |
| Adult Care Local Account | | | | | | | | | | | | | | | | | | | | | ✓ | | | | | | | | | | | | | | | |
| Adult Care Market Position Statement | | | | | | | | | | | | | | | | | | | | | ✓ | | | | | | | | | | | | | | | |
| Advocacy Re-commissioning | | | | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Autism Items | ✓ | | | | | | | | | | | | | ✓ | | | | | | | | | | | | | | | | | | | | | | |
| Better Care Fund Items | | | | | | | | | | | | | ✓ | ✓ | | | | | | | | | | ✓ | | | | | | | | | | | | |
| Care Bill / Care Act 2014 Items | | | | | ✓ | | | | | ✓ | | | | | ✓ | | | | | | ✓ | | | | ✓ | | | | | | | | | | | |
| Care Quality Commission Items | | | | | | ✓ | ✓ | | | | | | | | | | | | | | ✓ | | | ✓ | | | | | | | | | | | | |
| Carers Strategy and Related Items | | | ✓ | | | | | | ✓ | | | ✓ | | | | | | | | | | | | | | | | | | | | | | | | |
| Information Technology | | | | | | | | | | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Community Support / Home Care | | | | | | | | | | | | | | ✓ | | | | | | | | ✓ | | | | | | | | | | | | | | |
| Contract Management | | | | | | | | | | | | | | | | | | | | | | | | | | ✓ | | | | | | | | | | |
| Contributions Policy – Non-Residential Care | | | | | | | | | | | | | | | | ✓ | | | | ✓ | | | | | | | ✓ | ✓ | | | | | | | | |
| Day Services Items | | | | | | ✓ | | | | | ✓ | | | | | | | | | | | ✓ | | | | ✓ | ✓ | | | | | | | | | |
| Deferred Payment Agreements | | | | | | | | | | | | | | | | | ✓ | | | | | | | | | | | | | | | | | | | |
| Dementia Related Items | | | | | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Extra Care Housing | | | | | | | | | | ✓ | | | | | | ✓ | | | | | | | | | | | | | | | | | | | | |
| Healthwatch Items | | | | | | | | ✓ | | | | | | | | | | | | | | ✓ | | | | | | | | | | | | | | |
| Hospital Discharge Arrangements | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Independent Living Team | | | | | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Integrated Community Equipment Services | | | ✓ | | | | | | | | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | |
| Learning Disability Items | | | | | | | | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lincolnshire Assessment and Reablement | | | | | ✓ | | | | | | | | | | | | | | | | | | | | | ✓ | ✓ | | | | | | | | | |
| Mental Health Items | | | | | | | | | | | | ✓ | ✓ | | | | | | | | | | | | | | | | | | | | | | | |
| My Choice My Care Website | | | | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Neighbourhood Teams | | | | | | | | | | | | | | | | | | | | ✓ | | | | | | | | | | | | | | | | |
| Personalisation | | | ✓ | | | | | | | ✓ | | | | | | | | | | | | | | | | ✓ | | | | | | | | | | |
| Procedures Manual | | | | | | | | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Quality Assurance Items | | | ✓ | | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Residential Care Items | | | | | | | | | | | ✓ | | ✓ | | | | | | | | | | | | | | ✓ | | | | | | | | | |
| Safeguarding Adults | | | | | ✓ | | | | | | | | | | | | | | | | ✓ | | | ✓ | | | | | | | | | | | | |
| Seasonal Resilience | | | | | | | | | | | | | | | | | | | | | | | | | ✓ | | | | | | | | | | | |
| Sensory Impairment Service | | | | | | | | | | | | | | | | | | | | | ✓ | | | | | | | | | | | | | | | |
| Staff Absence Management | | | | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wellbeing Service & Related Items | ✓ | | | | | ✓ | | | ✓ | | | | | | ✓ | | | | | | ✓ | | | | | | | | | | | | | | | |
| RECURRING STANDARD ITEMS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Adult Social Care Outcomes Framework | ✓ | | | | | | | | | | | ✓ | | | | | | | | | | | | | | | | | | | | | | | | |
| Budget Items | ✓ | ✓ | ✓ | | ✓ | | | | ✓ | | | | ✓ | | ✓ | | ✓ | | | | ✓ | ✓ | | | | ✓ | ✓ | | | | | | | | | |
| Quarterly Performance | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Safeguarding Sub Group Minutes | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |

LIST OF PLANNED EXECUTIVE KEY DECISIONS RELEVANT TO THE ADULTS SCRUTINY COMMITTEE

| MATTER AND DATE FOR DECISION AND | REPORT TYPE | DECISION MAKER | PEOPLE/ GROUPS CONSULTED PRIOR TO DECISION | HOW AND WHEN TO COMMENT PRIOR TO THE DECISION BEING TAKEN | DIVISIONS AFFECTED |
|--|--------------------|--|---|--|---------------------------|
| <p>Approval of the Continuation of a Partnership Agreement with Lincolnshire Partnership NHS Foundation Trust under Section 75 of the National Health Service Act 2006 – Mental Health</p> <p>7 Sept 2016</p> | Open | Executive Councillor: Adult Care, Health and Children's Services | Mental Health; Governance Board; Legal; Lincolnshire Partnership NHS Foundation Trust; Adults Scrutiny Committee; Head of Mental Health Commissioning for Clinical Commissioning Groups | Commercial and Procurement Manager - People Services Tel: 01522 554070 Email: alexander.craig@lincolnshire.gov.uk | All |

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